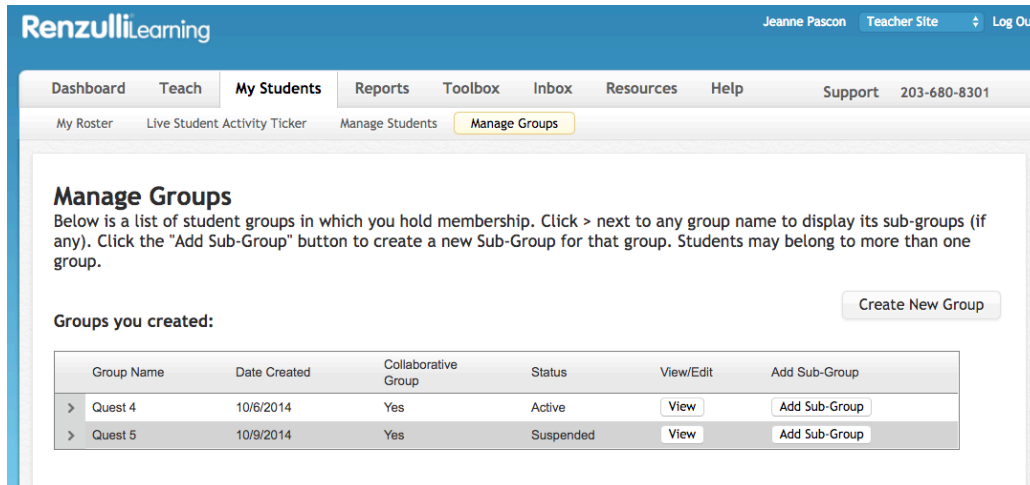


RL Tip: Collaborative Groups!

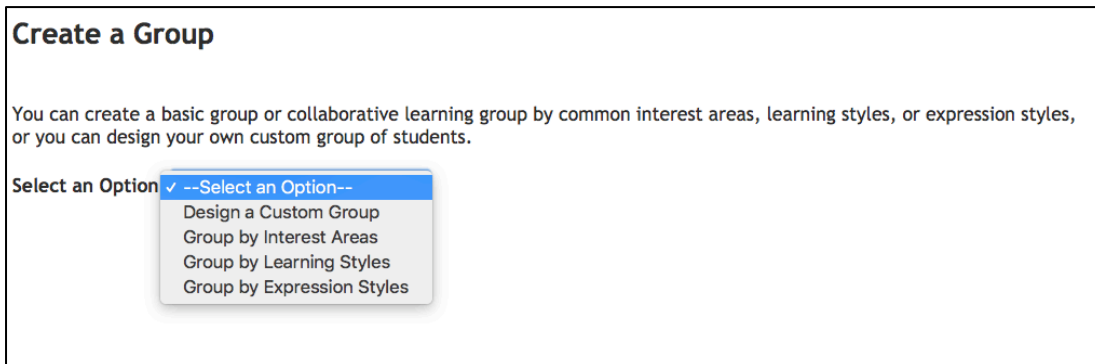
You can create safe sharing spaces for your students to collaborate! They can post messages, upload files, and suggest resources to their classmates.

From the Teacher Site, click “My Students” → “Manage Groups”:



The screenshot shows the Renzulli Learning Teacher Site interface. The top navigation bar includes 'Dashboard', 'Teach', 'My Students', 'Reports', 'Toolbox', 'Inbox', 'Resources', 'Help', 'Support', and '203-680-8301'. The 'My Students' section is active, with 'Manage Groups' highlighted. Below the navigation, there is a 'Manage Groups' section with a description: 'Below is a list of student groups in which you hold membership. Click > next to any group name to display its sub-groups (if any). Click the "Add Sub-Group" button to create a new Sub-Group for that group. Students may belong to more than one group.' A 'Create New Group' button is visible. Below this is a table titled 'Groups you created:' with columns: Group Name, Date Created, Collaborative Group, Status, View/Edit, and Add Sub-Group. The table lists two groups: 'Quest 4' (Active) and 'Quest 5' (Suspended).

Click “Create New Group,” then select one of the options:

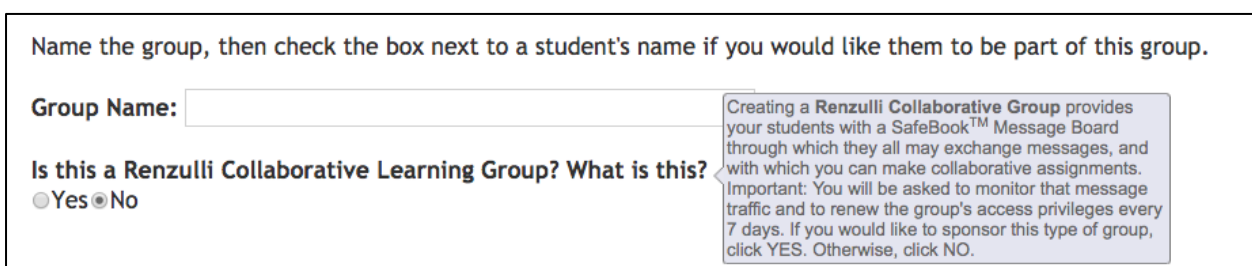


The 'Create a Group' dialog box provides instructions: 'You can create a basic group or collaborative learning group by common interest areas, learning styles, or expression styles, or you can design your own custom group of students.' Below the instructions is a dropdown menu labeled 'Select an Option' with the following options: 'Design a Custom Group', 'Group by Interest Areas', 'Group by Learning Styles', and 'Group by Expression Styles'.

Use “Custom Groups” to create groups according to your schedule, school buildings, grades, etc. To use the power of the Profiler for establishing groups, try out groups by Interest Areas, Learning Styles, or Expression Styles. You can also create “Sub-Groups” within your groups.

For more specific directions on setting up your groups, please refer to page 14 of the [Renzulli Learning Teacher’s Guide](#), which you can find on the “Help” tab of the Teacher site.

When you create the group, be sure to check off “Yes” this IS a Renzulli Collaborative Learning Group, and name it whatever will make sense for your own organization:



The form prompts the user to 'Name the group, then check the box next to a student's name if you would like them to be part of this group.' It includes a 'Group Name:' text input field. Below this is the question 'Is this a Renzulli Collaborative Learning Group? What is this?' with radio buttons for 'Yes' and 'No'. A callout box explains: 'Creating a Renzulli Collaborative Group provides your students with a SafeBook™ Message Board through which they all may exchange messages, and with which you can make collaborative assignments. Important: You will be asked to monitor that message traffic and to renew the group's access privileges every 7 days. If you would like to sponsor this type of group, click YES. Otherwise, click NO.'

Once it's created, you can "View" the group. Pay attention to the menu on the left, from which you can edit any of the necessary sections, including whether you wish to approve student posts and uploads or automatically display them. This can also be set by the individual students, under "Permissions."

The screenshot shows a web interface for managing collaborative groups. On the left is a sidebar menu titled "Manage Collaborative Groups" with options: View All Groups, Overview (highlighted), Group Instructions, Student Roster, Teacher Roster, Permissions, Re-Authorize Group, Group Work, and Message Board. The main content area is titled "Overview" for the "KP Animal Habitats" group. It includes a list of metadata: Group Organizer (Pascon, Jeanne), Date Created (12/11/2017), Status (Active), Messaging Status (Automatically displayed), Uploading Status (Must be approved), and Last Authorized (12/11/2017). Below this is a welcome message and two rosters: a Student Roster with 8 members and a Teacher Roster with 1 member (Pascon, Jeanne). There is also a "Group Work" section and a "Delete" button at the bottom right.

Students will be able to post messages to the group, suggest resources, and upload files to share! You can view them from the teacher site, and students can see them inside their Portfolio, under My Groups.

The screenshot shows the "My Groups" message board interface. At the top left is the "My Groups:" header. To the right, it says "Today I am:" followed by a smiley face icon and a "[Change]" link. Below this is a "(Show group details...)" link. The main heading is "Renzulli Safebook™ Message Board:" with an "ADD MESSAGE »" button. There are filters for "Sort By: Most Recent First" and "Show: ---All--". A message from "12/11/2017 7:08 AM: Festandes, Jessica" is displayed, containing a welcome message and a URL: "https://olympiccoast.noaa.gov/". A smiley face icon is visible to the right of the message.